



FROM THE HEART PRODUCTIONS LTD

SAFEGUARDING CHILDREN & VULNERABLE ADULTS

Safeguarding Policy

Organisation: From The Heart Productions Ltd

Delivery Programme: The BIG Sing

Review Date: February 2026

INTRODUCTION

From The Heart Productions Ltd delivers community music, choir and performance activities via **The BIG Sing**. The BIG Sing operates community choirs primarily for adults; however, **children may attend or participate on occasion, with parents and/or teachers**, particularly in concerts, workshops, outreach activity and joint events.

From The Heart Productions Ltd supports approximately 500 active members across several counties including Essex, Kent, London, the Midlands and other locations. Choirs typically rehearse weekly, with concerts and performances scheduled throughout the year, alongside special events, tours, recordings and community-based projects.

From The Heart Productions Ltd operates with a Christian-based ethos. A key feature of the organisation's work is its outreach programme via our charity: **SOUL (Singing Outreach Unity and Love)**, which aims to bring uplifting, inspirational and motivational music to children and adults in settings where such opportunities may otherwise be limited. These settings may include hospitals, prisons, nurseries, schools and care homes.

From The Heart Productions Ltd is committed to promoting the wellbeing, welfare and safety of children and young people involved in this work and recognises the central importance of safeguarding. The organisation acknowledges its shared responsibility with parents, teachers, carers and partner organisations for the safety and welfare of children and vulnerable adults.

The organisation is aware of potential risks in relation to its activities, including travel, rehearsal and performance environments, supervision arrangements, and the suitability and safety of venues used.

SAFEGUARDING POLICY

From The Heart Productions Ltd is committed to taking all reasonable measures to ensure that the risks of harm to children and vulnerable adults are minimised.

The organisation recognises its **duty of care** to uphold the rights of children and vulnerable adults to protection from abuse.

From The Heart Productions Ltd recognises that **all suspicions or allegations of abuse must be taken seriously** and responded to promptly and appropriately.

All staff, choir leaders, volunteers and members have a responsibility to abide by this policy and to **report safeguarding concerns without delay**. All those working on behalf of the organisation are required to familiarise themselves with this policy and associated procedures.

PLATFORM AND PURPOSE

This Safeguarding Policy has been prepared in accordance with relevant legislation, statutory guidance and national and local safeguarding procedures relating to children and vulnerable adults.

Every child and adult can be hurt, put at risk of harm, or abused. Safeguarding is everyone's responsibility, and all those who come into contact with children or vulnerable adults through From The Heart Productions Ltd have a role to play in protecting their welfare.

This policy sets out the expectations placed on those working or volunteering within the organisation and provides information to support effective safeguarding practice.

Looking the other way is not an option. Safeguarding must be actively embedded across all activities delivered via The BIG Sing.

CHILD PROTECTION

Where children are involved in activities delivered by From The Heart Productions Ltd, **child-specific safeguarding and reporting arrangements are set out in the separate document titled:**

**Child Protection Procedures – Supporting the Safeguarding Policy
(For Warwickshire County Council BOPA Applications)**

All staff, volunteers and choir leaders must follow these procedures when concerns arise about a child's welfare or safety, including reporting concerns via Warwickshire County Council's designated routes where applicable.

WHERE TO FIND THE POLICY

This Safeguarding Policy is:

- Made available to choir leaders and relevant personnel
- Published on the organisation's website where appropriate
- Supplied in hard copy on request

Updates and significant changes will be communicated to those whose roles are affected.

Associated safeguarding information and procedures are made available electronically to ensure access to the most up-to-date versions.

REVIEWING THE POLICY

This policy will be formally reviewed **every three years**, or sooner if required by changes in legislation, guidance or local safeguarding arrangements.

Minor updates may be made between formal reviews, with the most recent version made available electronically.

STATEMENT OF COMMITMENT

From The Heart Productions Ltd is committed to protecting and caring for everyone in its choir community, particularly children and vulnerable adults. The organisation recognises that **the welfare of children is paramount** and extends this principle to adults who may be at risk of abuse.

The organisation will promote a safeguarding culture that:

- Encourages awareness of signs and impact of abuse
- Enables concerns to be raised and acted upon
- Ensures standards of behaviour are upheld
- Holds individuals to account where safeguarding expectations are not met

TO ACHIEVE THIS, WE WILL:

- Respond without delay to disclosures or concerns
- Take allegations seriously, including those relating to past abuse
- Follow national and local safeguarding guidance
- Offer support regardless of race, disability, gender, culture or belief
- Apply safer recruitment practices
- Provide appropriate safeguarding training
- Monitor safeguarding practice
- Undertake risk assessments
- Work in partnership with other safeguarding organisations
- Provide advice and support through the Safeguarding Lead
- Promote best practice as standard practice

SAFEGUARDING LEAD

If there is any doubt or concern regarding safeguarding, advice and guidance must be sought from the Safeguarding Lead: Steve Sample.

Contact details:

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- ✉️ info@big-sing.com